



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		NANDALAL BORGOHAIN CITY COLLEGE
• Name of the Head of the institution	Dr. Sanjeevananda Borgohain	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03732315544	
• Mobile No:	9435032783	
• Registered e-mail	iqanlbcitycollege@gmail.com	
• Alternate e-mail	nlbcity@gmail.com	
• Address	Nirmali Gaon, Near T.V. Centre, Dibrugarh	
• City/Town	Dibrugarh	
• State/UT	Assam	
• Pin Code	786003	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Dibrugarh University, Dibrugarh				
• Name of the IQAC Coordinator	Mr. Niranjan Borah				
• Phone No.	9435032685				
• Alternate phone No.	7086577290				
• Mobile	9435032685				
• IQAC e-mail address	iqacnlbcitycollege@gmail.com				
• Alternate e-mail address	nlbcity@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://mis.nlbcitycollege.org.in/uploads/IQAC/agar/AQAR_2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://mis.nlbcitycollege.org.in/uploads/IQAC/files/Academic_calendar_2021-22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.00	2006	02/02/2006	01/02/2011
6.Date of Establishment of IQAC			14/05/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	nil	0	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			02		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Organised a Teachers' Exchange Programme on the topic—"Union Budget 2022-23" on the 9th of February, 2022</p>		
<p>Observed World Anthropology Day on 17th February 2022</p>		
<p>Observed 'International Mother Language Day' on 21st February 2022</p>		
<p>Observed International Yoga Day on 21st June, 2022</p>		
<p>Organizes NCC day on 24th November 2021 by Cadets of NLB City College.</p>		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Committees were formed by the Head of the institution	Committee members followed and worked in the given committee as per instruction
Admission Plan	Admissions were taken through the online system following the reservation policy of the of the Government
To prepare time table, attendance register and daily diary	The time table is prepared according to the university academic calendar and teachers maintain attendance registers and daily diaries
Regular evaluation of students	Apart from the Final/End semester exams, regular class tests and sessional exams are held both online and offline
To conduct extension activities	N.C.C., N.S.S. and Red Ribbon Club conducted programmes like sapling plantation, cleanliness programmes, awareness programmes etc
To conduct seminars, workshops and to encourage the students and faculty members to take part actively	Members of the faculty- Dr. Anjana Sarmah, Mrs Deepa Gogoi, Mr. Niranjan Borah, Mrs. Florida Rahman took part in different Refresher courses and short term courses
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body, Nandalal Borgohain City College Dibrugarh	17/06/2022
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
0	Nil

15.Multidisciplinary / interdisciplinary

Nandalal Borgohain City College does not offer any direct multidisciplinary / interdisciplinary courses but some of the courses offered by the University syllabus contains papers on Gender studies, Psychology, Environmental Science & Human Rights.

16.Academic bank of credits (ABC):

N/A

17.Skill development:

N/A

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

N/A

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Nandalal Borgohain City College offers ITI courses the

20.Distance education/online education:

The College has Krishna Kanta Handiqui State Open University (KKHSOU) Study Centre offering programmes such as B.A Honours and Non- Honours and M. A in Assamese, Education, English, Political Science & Sociology. The College also has Directorate of Open & Distance Learning, Dibrugarh University (DODL) offering B.A. Major Courses in Assamese, English, Political Science, Economics & Sociology and also Non-Major Courses. There is also an Assam State Open School (SOS) under Assam Higher Secondary Education Council (AHSEC) enabling students for betterment in their Class XII marks.

Extended Profile

1.Programme

1.1 157

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 **763**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **196**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **214**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 **27**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **17**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	157
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	763
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	196
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	214
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	27
File Description	Documents
Data Template	View File

3.2	17
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	33.6
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	14
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the start of the academic year the college goes through the academic calendar prepared by the affiliating university. After proper briefing of the academic calendar the college routine is prepared for the current session with the academic classes as well as tutorial, remedial, vocational N.C.C, N.S.S. and other classes. All the departments are assigned to hold seminars, group discussions, talks, etc. at regular intervals for the benefit of the students as well as the faculty members. Plans are made to encourage students to publish departmental wall magazines and the college magazine as well. Field studies and Educational Fours are also planned for the session. Regular examinations, class tests and the results of the students are planned to be monitored carefully throughout the session.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College keeps a strict eye on the continuous evaluation of the students. While following guidelines of Dibrugarh University, the College holds Sessional Examinations, Seminars and Group Discussions at the stipulated dates. The results the Sessional Examinations as well as their answer sheets are regularly shown to the students. Moreover the respective departments holds frequent Class Tests, Multiple Choice Tests and keep continuous touch with the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://mis.nlbccitycollege.org.in/uploads/IQAC/files/Academic_calender_2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
155	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
0	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our curriculum of some regular courses (some papers of Anthropology, Economics, Education and Political Science) tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value-added courses aim to inculcate social, human values, thereby leading to the holistic development of students.

Our parent university has made Environmental Science as a compulsory credit course for all U.G. students. In the course study, students get introduced to topics such as Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

42

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

D. Feedback collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	http://mis.nlbcitycollege.org.in/uploads/IQAC/files/FEEDBACK_FORM_FOR_STUDENTS_ABOUT_THE_COLLEGE_SESSION_2021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

350

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

167

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the beginning of the academic session, an orientation programme is organized by the IQAC for the new students. Maximum students of our College come from economically weak background and so special attention is given to motivate them. They are encouraged to take active part in seminars, group discussions and workshops. Tutorial and Remedial classes are distributed in their class routines. Moreover, the mentor-mentee system also provides great help to the slow learners. The students are regularly evaluated through the internal assessment system provided by the parent university in their academic calendar.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
762	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning is made more students centric with the help of various techniques.

1. Experimental learning is made effective in four aspects of

learning such as mode of sensing feeling, watching observation, thinking analysing and doing practical supporting laboratory and field study, made theoretical knowledge in practical one.

2. Teachers usually have brainwashing session with students in their classes whenever any new topic is introduced. This inspires the students to engage in participative learning in the subject concerned.
3. Projects and assignments are given to the students to develop their problem solving skills. As the project is a part of syllabus which helps the students to develop participative and scholarly skills, and with these skills the teachers prepare the students for further research purposes..
4. Seminars and workshops, guest lectures are organised by the departments for enhancing the learning experiences as part of student centric method.
5. Students are also prepared to present papers about their course and projects in regular manner as part of Curriculum.
6. Enhancing practical knowledge or learning experiences, field work in subjects like environmental studies, sociology, economics, political science, anthropology and others also facilities the teaching learning process.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

After the pandemic period the students everywhere have become quite well accustomed with different virtual platforms of learning. The college formed different WhatsApp groups for the different semesters through which the students were given information and also learning materials. Moreover, the teachers' of the college opened Google Classroom, Admodo etc.. Different virtual platforms like Zoom App, Google Meet etc also used for online teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

519

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College keeps a strict eye on the continuous evaluation of the students. While following the guidelines of Dibrugarh University, the college holds in-semester examinations, seminars & group discussions at the stipulated dates given in the academic calendar of the University. The results of the in-semester examinations as well as their answer scripts are regularly shown to the students. Moreover, the respective departments hold frequent class tests, multiple choice question tests and keep in continuous touch with the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a CBCS Committee in the College which is responsible to any grievance related to the results of the in-semester examinations of the students. Whenever, any student has any dissatisfaction about his /her performance in the in-semester examinations then the CBCS committee carries on the procedure of re-scrutiny of those answer scripts having discrepancies and provides satisfaction to such students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Nandalal Borgohain City College, Dibrugarh follows the outcome based education. Programme Outcomes (POs) and Course Outcome (COs) are identified as per the course curriculum issued by the Dibrugarh University. An Orientation Class is organized at the beginning of the session in order to familiarize the students with the Programmes, medium of instruction, internal assessment procedure etc. Each Department organizes welcoming Session or special classes to make newly enrolled students aware of programme outcome and course outcome of the programme offered by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of program and course outcomes is assessed by each department based on student performance on unit tests, in-semester examinations, home assignments, seminars and the end-semester

examination. Internal Assessment marks are distributed as- 20 marks for internal assessments and 80 marks for end-semester examination in each course. The 20 marks internal assessment is distributed as- 5 marks allotted for 1st in-semester, 5 marks for 2nd in-semester, 5 marks for seminar/ group discussion and 5 marks for attendance of the students. Internal assessments are conducted on a regular basis during the semester and the students' performance and progress are regularly assessed. Additional class tests are conducted by the departments to assess the students. In addition to group discussions and seminars, which are required as part of the internal evaluation system. The principal calls staff meetings to discuss the students' performance in the end-semester examinations, as well as the achievement of Program and Course Outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

215

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mis.nlbcitycollege.org.in/uploads/IOAC/files/sss.pdf>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
10	

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college has 21 adequately lighted and well ventilated classrooms for students.
- The college has 2 conference rooms with one of them equipped with ICT facility.
- The college has a computer lab.
- The college has an anthropology lab with well equipped instruments.
- The college has a well equipped education lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports equipments and materials are properly maintained every now and then. These are issued to the students as per the college schedule. For the college week and inter college competitions sports materials are issued to the in advance for better practices and also during the period of competitions these are issued to the students. After completion of the events the materials are collected by the game secretary of the college and properly clean and store in the sports complex for the future

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

33.6

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Central library of NLB City College subscribed KOHA 2.0 library management software in the year 2019 and since then library functioning is partially automated. This ILMS is used to manage all library collection like books, journals, magazines, CDs/DVDs etc. Bar Code technology is used in the library for issue and return of books. All functions like Issue- return, Renewal, Reports Generation, Stock Verification, OPAC, Federated search for multiple databases, computerized attendance, etc are automated. The software which provides Web-OPAC. With this new feature, readers can easily access the library catalogue/ OPAC from anywhere and search the library collection online. They can check which books are issued on their names, due date, renew the due

date and check other electronic resources library has provided.

The OPAC link is available on:

<http://nlbcitycollege.opac.kohacloud.org> File

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

50000

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The institution has a well equipped computer lab with a total number of 08 computers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The College maintains its physical, academic and support facilities by upgrading the required facilities from time to time.
- The College properly maintains its computers, laboratories, IT facilities, projectors, printers, scanners, xerox machines, classrooms, etc. from time to time.
- There is a central library with internet facilities.
- The College is under 24hours of CCTV surveillance.
- The maintenance of electrical equipments, ACs, generator is carried out from time to time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support**

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

230

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

23

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

11

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college conducts student's union election every year. Through this election different representative are elected such as the students representative, sports representative, boys room representative, girls room representative, cultural and music activities representative and magazine edited representative and so on. The representatives participate in the committee meetings and with the college authority. The students union helps in maintaining the academic discipline and college discipline they are assigned respective task during the college co curricular activities and sports. The students union also helps in coordinating the alumni and among the students in the college festival like freshmen social, college week, teachers day celebration, celebration of saraswati puja and cultural programmes of the college. Members of the students union perform positive role during inter college events, college week events competitions 'related to sports alumni prizes distribution programme etc. They also play important role in the Republic Day celebration, Independence Day celebration and many other events held in the college as well as outside the college. Student's union members or student's representative take a leading role for assisting faculty members of different task and also help on coordinating and volunteer in different college level as well as departmental activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has a registered Alumni Association under the Registrar Societies of Assam, Guwahati (Registration of Societies Act XXI of 1980) having 350 members still working for the college progress and development. This association also provides financial support for the college development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year

E. <1Lakhs

(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The college always encourages equal representation of all the stake holders while taking decisions on any kind of academic and administrative matter. Different committees and cells are formed and entrusted by the authority for the proper functioning of the academic and physical strategies of the session. The college emphasizes upon producing responsible and effecient students by maintaing different academic co-curricular and extension activities. The college encourages the stakeholders as well as the alumni association to actively work together for the development of the institution.</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
<p>The College follows a decentralized and participative system of management in the academic and physical activities of the college. In consultation with the Governing Body and the other stake holders, the Head of the institution takes various decisions regarding academic and physical matters of the college. The Principal is the academic and administrative head of the institute. The financial power is vested upon the Principal and the governing body of the college. The Principal involves the HODs and staff members while making strategies for the academic session.</p>	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The administration comprising of the governing body, Principal, HOD's, IQAC and all the other cells and committees together prepares a strategic plan for the year. The academic strategies include the preparation of the academic calendar at the beginning of the session. Class routines are prepared with regular periods allotted for tutorial and remedial classes. Internal Examinations are held regularly following the academic calendar of the University.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The administrative structure of the college includes the Governing Body, Principal, Head of the departments, Teaching and non-teaching staff and other cells and committees with the Governing Body at the top of the hierarchy
- The Principal is the administrative head of the institution who manages the academic and administrative plans and policies with the help of different committees, units and cells like IQAC, NAAC Committee, Examination Committee, Grievance Redressal Cell, etc.
- There is an Academic Committee which supervise the all round development of the students.
- The Academic Committee prepares the academic calendar, class routines, etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

GIS, Loan facility form NLB City College Thrift & Credit Society Ltd for teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows, the performance appraisal system according to the norms of the UGC at implemented by university of Dibrugarh in the forms of performance based appraisal system the minimum of norms of the selection committee, selection procedures of API score requirement for different respective candidates. The principal of the college prepared the confidential report every year for teaching and non teaching staff. Through this appraisal, the college encourages professional progress and development. This is designed to explore the professional skills and there by progressive of employees and expect there participation in academic, research, curricular and co-curricular activities which will help to the overall development of the institution. After that the appraisal system for performance review conducted by the appraisal committee and IQAC coordinator. The committees check and reviews documents and academic achievements. Then principal remark on it and forward then to the management.

The Appraisal system of non-teaching staff is based on the Annual performace of the employees on the basis of different criterionlike regularity, punctuality , performance of duties, leadership skill, interpersonal skills, job knowledge, understanding etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The external audits are conducted regularly by the institutions. All the receipt and payments voucher and utilization of fund receipt from different sources are check by the external auditor before the 31st March every year. This is don e annually after completion of financial year i.e. 31st March of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college collects its funds though various sources such as students, state governments. The college follows well define procedure for expenditure of the college necessity. The college has a building committee which authorizes infrastructure development or creation permanent structures at campus.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- The IQAC of Nandalal Borgohain City College plays a very important part in the planning of the strategies in all spheres of the institutions.
- All the academic and administrative activities of the college are supervised by the IQAC of the college.
- The IQAC of the college keeps regularly working on the quality improvement in various aspects. The IQAC meetings are held at regular intervals.
- The academic planning committee designed a detail academic plan for each academic year to ensure optimum achievements of the available infrastructure. In this respect academic calendar is prepared and directed to all the faculty members about the plan programme of IQAC and displayed in IQAC academic notice board.
- The IQAC adopted some procedure for quality improvements and take strategies in new area like curriculum development, teaching learning examination, evaluation, research and other professional development schemes..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

- The institution reviews its teaching learning process, structure & methodologies of operations through IQAC.
- The IQAC holds meetings periodically.
- The Principal also review the progress of academic

activities such as, the number of classes held, syllabi covered in subjects, Internal Examinations conducted and departmental proceedings.

- Annual Quality Assurance Report of N.L.B City College profiles are verified with annual plan.
- The Principal also meets the administrative staff to review the progress in respect of college administration and appropriate steps are taken for improvement.
- IQAC conducts periodic review of the academic and administrative functioning. Further, the IQAC collects feedback information from students on Teaching-Learning Process. The information obtained is analyzed and steps taken for necessary improvements are passed on to the concerned departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://nlbcitycollege.org.in/annual-report/
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- International Women's Day was celebrated on 8th March 2022 by the Women's Cell "MAHASHWETA" of the college.
- A day care centre / creche was inaugurated for the staff members having infants.
- Awareness on gender equity is discussed in the classrooms through the issues included in different papers of the courses
- The institution has a Grievance Redressal Cell to prevent and redress any kind of gender related issues that may arise in the institution.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management:** The College has placed a number of dustbins throughout the campus.

- The biodegradable waste is disposed in compost pits which is later mused as manure for plants in the campus.
- The non-biodegradable waste is collected by the local municipal board.
- Liquid waste management: The liquid waste is drained through a proper drainage system in the college and disposed off into shock pits.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The College observed Republic Day with the Principal unfurling the National Flag at the College campus in the morning.
- Saraswati Puja was celebrated with active participation of the students as well as the staff on 5th February, 2022.
- The Eco Club of the College planted medicinal saplings in the college campus for air purification and making the college eco friendly.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. A few of our NCC Cadets represented the 10th Assam NCC Battalion and participated in the Republic Day Parade of Dibrugarh District.
2. Supervising officer duties of Assam Higher Secondary Final Examination of some of the faculty members.
3. Gunotsav External Duties of some faculty members.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File
7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above
File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded
7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals	
<p>The Institution observed the following commemorative days:</p> <ol style="list-style-type: none"> 1. Gandhi Jayanti - 2 October, 2021 2. Nandalal Borgohain Memorial Day - 9 November, 2021 3. Shilpi Diwas - 17 January, 2022 4. Saraswati Puja - 5 February, 2022 5. Bishnu Rabha Diwas - 20 June, 2022 	

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- Solar Energy:** The College now consumes less electricity units after the installation of the solar lights inside the campus as well as the Girls' hostel which is beneficial for the environment.
- Cleanliness Drives:** Regular cleanliness programs are held in collaboration with NSS & NCC volunteers to keep the campus clean as well as spread awareness among the students.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Nandalal Borgohain City College maintains an eco-friendly environment. The College provides sufficient physical and infrastructure facilities. The college has a large auditorium for cultural celebrations and functions which can occupy quiet a gigantic audience. The college has sufficient ICT facilities. The college has a girls' hostel with necessary facilities. The college has an ITI institute for offering skill based programmes. The college offers Distance Education through - Krishna Kanta Handiqui State Open University, Directorate of Distance and Open Learning, Dibrugarh University, and Assam Sate Open School under Assam Higher Secondary Education Council for continuing education by the house wives and working adults.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To organise National and International level Seminars, Conferences, Workshops, FDPs & encourage the students & faculty members for their active participation.
- To achieve a complete pollution free campus.
- To install more solar panels in the college campus for enhancement of alternate source of energy.