



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

NANDALAL BORGHAIN CITY COLLEGE

NIRMALI GAON NEAR T.V. CENTRE P.O.- C.R. BUILDING DIBRUGARH

ASSAM-786003

786003

<https://nlbcitycollege.org.in>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Nandalal Borgohain City College was established in the year 1992, in the name of 'Dibrugarh City College,' as the outcome of the enthusiastic effort of the renowned educationist of, Late NandalalBorgohain. It was later renamed in 2008 as, 'NandalalBorgohain City College,' in the memory of the founder of the institution. From the very beginning, the college was been taking initiative to provide vocational, professional and job oriented courses through ITI few short time job oriented courses from time to time. The college has always been enthusiastic to open up new avenues for all the academic aspirants who have the thirst for knowledge.

The college was established with the aim of providing higher education at affordable cost to the economically Weaker Section, mostly small scale farmers, tea garden labourers (TGLs) of surrounding rural areas. It is a co-educational institution, affiliated to Dibrugarh University. The college is situated at NirmaliGaon, Near Door Darhsan Kendra, 5 kilometres away from Dibrugarh Town and Dibrugarh University.

The college was brought under the Grant in Aid status of the Government of Assam in the year 2014. It has been registered under 2(f) and 12(B) of the UGC Act, 1956 in 2013 and in 2017 respectively. The college has been provincialised under Provincialisation Act of Govt. of Assam in the year 2013. The college has gone through NAAC assessment and accreditation 1st Cycle in 2005 achieving Grade- 'B' with 73.00 Institutional Score.

It has been following the Three Year Degree Course with Semester System since 2011 (Non- CBCS) and now CBCS system has been implemented from session 2019-2020 as prescribed by the affiliating university. The college offers Add On Courses to the students from the session 2022-2023.

The college has a Girls' hostel in the campus adjacent to the college building with seat capacity of 45 girls to accommodate for making higher education possible from remote and interior areas.

The college offers different Distance Courses from DODL, Dibrugarh University offering B.A. and from KKHSOU offering B.A., M.A. courses to expand the beneficiaries of higher education across the state as well.

Vision

To enhance a quality academic environment by developing innovative, skill-based teaching, affordable learning, to enrich the social responsibilities and values.

Mission

- To offer Educational Opportunities for all.
- To create a platform for all-round development of the students as well as the teachers.

- To promote Higher Educational Opportunities.
- To offer Technical and Vocational Courses.
- To bring education to the doorsteps of the learners of all sections of the society.
- To develop social values that help for becoming responsible citizenship.
- To maintain a gender friendly environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **The motto of the College : "Leads all ahead towards excellence" is reflected in the mission and vision.**
- **Pre-designed vision and mission.**
- **Greenery, cleanliness & beauty are maintained in the campus.**
- **Sufficient physical infrastructure in the college.**
- **Hostels facility for female students.**
- **ICT enabled conference hall and digital classroom facility.**
- **Skill based courses are the main strength.**
- **E-Journals are facilitated in the Central Library.**
- **Sports and cultural department is available for all round development of the students.**
- **Collaborative extension activities & healthy relationship maintained with the community.**
- **MOU signed with different institutions to undertake collaborative works and to develop linkage.**
- **The College follows participatory and decentralized governance.**
- **E-governance is maintained in few areas.**
- **Very active and cooperative Principal & Vice-Principal, sincere, cooperative, energetic and dedicated faculty members and non teaching staff.**
- **Well structured and active IQAC.**
- **Strong Alumni involvement and contribution.**
- **College has sufficient enrolment in degree subjects both in core and major subjects.**
- **The students of the college have secured positions in Graduation level under the parent university.**

- **The college produces a good number of national and international players in different events viz., football, boxing, judo, karate, cricket, athletics, wushu etc.**
- **The college has two Smart class rooms.**
- **The college has an ITI Centre which has been offering some job oriented courses/trades.**
- **Strong NCC Wing representing RDC camp.**
- **The college offers Distance and Open learning opportunities through DODL, Dibrugarh University, KKHSOU Centre and SOS.**
- **The college offers 4 P.G. courses under KKHSOU in subjects such as Education, Political Science, English & Sociology.**
- **The college library has N-List facility.**
- **The college has an eco-friendly environment.**
- **The college has a large auditorium for cultural celebrations and functions.**
- **The college has ICT facilities.**

Institutional Weakness

- **Scope of introducing self-financing courses is limited due to the weak economic background of the majority of learners.**
- **Drop out among students since inception of Semester system.**
- **Staff quarters not available.**
- **Lack of boys' hostel.**
- **Lack of Science & Commerce Stream**
- **Fully dependent on Govt. Fund.**
- **Infrastructural facilities of games & sports still beyond the desire mark.**
- **No white board in the classrooms.**
- **Lack of computers for the students.**
- **Student-teacher ratio is poor.**
- **Lack of parking area in college premises .**

Institutional Opportunity

- **Opportunity for all round development.**
- **Own publication for research as well as creative thinking.**
- **Innovative & skill based courses.**
- **Collaborative activities with other institutions.**
- **Community work in adopted Village.**
- **Students got job opportunities in both government and private sectors.**
- **The students carrying out NSS volunteer work and NCC get job opportunities and national awards.**
- **Scholarship is given to the best graduate.**
- **Achievement in sports.**
- **Platform to represent the college in sports in national and international level.**
- **Participation in the RDC camp by NCC Cadets.**

Institutional Challenge

- **Limitation in fee collection.**
- **Improper use of mobile phone by the students may give negative impact on students study as well as their personality development for their future.**
- **To increase land area for more infrastructure.**
- **To increase the number of ICT facilities with digital or ICT enabled classroom.**
- **To upgrade a research centre on sports & more sports facility.**
- **To create a qualified and sanctioned post as physical instructor.**
- **To make all the classrooms digitalized.**
- **To enhance more research activities by engaging the faculties.**

Absolute monitoring of students' use of internet facility is not possible. Students may be attracted the world of internet for entertainment purpose rather than using of internet for acquiring knowledge.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Nandalal Borgohain City College is a affiliated college of Dibrugarh University and it follows the syllabus, guidelines, academic calendar framed by the University. However, the college has adopted some distinctive academic practices within the established system. The Academic Committee of the college prepares an Annual Academic Calendar in accordance with the academic calendar framed by the affiliating University. At the beginning of each academic year, the Routine Committee prepares the Class routine in consultation with the Heads of the Departments. Proper routine and class allotment for the teachers is followed.

Regular attendance of the students is monitored strictly and timely sessional examinations are held according to the academic calendar. The marks of the Sessional Examinations are maintained in the departments and the results are shown to the students. Seminars, Projects, Field-study, group discussions, excursions are conducted regularly to encourage experiential and participative learning of the students. The college also offers a few add on certificate courses.

The college has effectively implemented the Choice Based Credit System (CBCS) in the undergraduate programme. Flexible teaching strategies are used without defying the timeline prescribed in the academic calendar of the college. Remedial classes are offered to slow learners. Question Bank is made accessible to the students through the College Library as well as through Departments.

The college collects Feedback from students every year to gauge the effectiveness of the curriculum delivery. Feedback analysis is conducted and its reports are submitted to the authority for taking necessary actions.

Crosscutting issues like Professional Ethics, Human Values, Gender, Ecology and Sustainability are embedded in the curriculum. Initiatives have been taken to inculcate these values through talks, awareness programmes, field studies, celebration of the commemorative days. IQAC, Teachers' Unit, Students' Union, NSS Unit, NCC Units etc. take measures to foster gender and other human values.

Teaching-learning and Evaluation

Nandalal Borgohain City College, stress on the improvement of the quality of the teaching learning process. The college has taken many steps to improve the quality of teaching learning by adopting effective teaching strategies which are student centric. The college follows the guidelines and directives of Government for enrollment of students of the reserve categories. To engage and motivate the students effectively in the academic process, they are put to continuous evaluation through class tests, group discussion, seminars, sessional examinations and assessed accordingly. The college adopts different strategies and methodologies to

improve slow learners as well as encourage the advance learners. The college maintains the mentor- mentee procedure in each department to keep close monitoring of the students. The mentors keep in regular touch with their mentees. To clear their doubts and problems and work for boosting their self-confidence. The average demand ratio during the last 5years is 82.53%.

The Programme outcomes (PO) and Course Outcomes (CO) are adopted for all programmes offered by the institution in accordance with the Dibrugarh University Guidelines. Students' Feedback on teaching and syllabus are conducted to improve the teaching learning process and to make it more student centric.

There are 28 full time faculties with sound experience in teaching and they are very dedicated for the overall development of the students. The faculty members use different ICT based methods for the students. During the COVID-19 Lockdown, faculty members used various online platform and other resources to conduct classes. These practices have been continued even when lockdown were lifted.

The in-semester examinations are conducted centrally by the designated Examination Committee according to the schedule fixed in the Academic Calendar in accordance with the academic calendar framed by Dibrugarh University. The Internal Examinations Marks are regularly displayed to the students. The college conducts end-semester examinations, practical, in-semester examinations as directed by the affiliating university. Besides, the departments, on their part conducts Class Test, Field work, Excursions, Project work for academic enhancement of the students. All examinations are conducted to ensure transparency and efficacy.

Research, Innovations and Extension

Nandalal Borgohain City College always encourages its faculty members to undertake research activities whenever possible. The college has been making continuous efforts for the intellectual growth of the faculty members as well as of the students. As a result six faculty members are already awarded with Ph. D. Degree. Recently, one of the faculty members has submitted her Thesis in Mahapurusha Srimanta Sankardeva University and one faculty member is carrying his Ph. D. work in Dibrugarh University. Many faculty members have published research articles in various UGC CARE listed Journals, Scopus indexed journals, peer reviewed and other ISSN and ISBN journals. Research books are published by the College Publication Cell; seminars, workshops and talks are organized from time to time. The faculty members have presented their research papers at different seminars and conferences in national and international level.

The Information and Career Guidance Cell organized different Career Counseling Programmes from time to time to guide the students. Different Training programmes and Add On courses such as Beautician, Music. Yoga day are also organized for the students. The college has a number of collaborations/linkages for faculty exchange, students exchange, skill training, internship.

The College organizes important events such as Word Environment Day, International Yoga Day, AIDS Day etc. with the help of the NSS and NCC wings of the college. The NSS and NCC units of the college have been organizing timely programs like Blood Donation Camps, Cleanliness Drive, Plantation Programmes, and Awareness Programmes etc. Nature and bio-diversity conservation, preservation of culture, traditional knowledge, environment, gender related issues have been focal areas of the extension activities to involve and

sensitize the local community as well as students. All the faculty members and students actively participate in those programmes and help in fulfilling the objectives of the programmes. The objectives of the programmes are for encouraging the students to learn social responsibility services and for raising awareness among them on health, education and environmental related issues.

Infrastructure and Learning Resources

Starting from Amolapatty Natya Mandir & Dibrugarh Govt Boys' H.S.& M. P. School in the year 1992, NandalalBorghain City College now has its own campus and adequate infrastructure to accommodate around one thousand students from higher secondary to undergraduate level in Arts stream.

Nandalal Borgohain City College campus spreads over an area of 1.57 acres of land with a buildup area of 5271.132 sq meter. There are sufficient numbers of regular class rooms, smart class rooms and conference rooms, one with ICT facility. The College has a well-stocked library with computers and internet facility. At present college library has well over 10000 numbers of text and reference books, 200 numbers of journals and e-resources through N-List.

For the overall development of the students the college has provided indoor game facilities like carom, chess etc. and in outdoor Badminton and volley ball facilities is also there in the college premises. Yoga practices are also provided for the students for time to time. Students are encouraged to take part in various cultural activities and event like college week, fresher's social, youth festival, quiz competition, essay writing competition and also cultural functions and competition held among the students in every year.

The college tries to ensure optimal allocation and utilization of available financial resources for the maintenance and upkeep of different facilities in the institution. The college abides by the rules, regulations and guidance's of the G.B. for any policy making infrastructure development. The College has Development Committee to make decision at the implementation level. A designated CA firm has been assigned the responsibility to conduct the annual internal audit.

Student Support and Progression

Nandalal Borgohain City College believes in the holistic development of the students. The college provides a number of opportunities to the students to participate in co-curricular and extension activities. The college has effective and functional students support mechanisms like,- Mentoring, Information and Career Guidance Cell, Grievance Redressal Cell, Internal Complaint Committee, Nandalal Borgohain City College Students' Union to look after students related matters. The college extends financial support through government scholarships like,-PragyaBharati, SC, ST, OBC, TGLs, Post Metric scholarships. Under the free admission scheme of the state government, students under BPL get free admission in the college. 598 students are benefitted through financial assistance of Rs. 1000/- each from state government under, 'Free Text Books Scheme' in 2019. Girl students who are residing in college hostel got Rs. 7000/- each per annum as mess dues from the state government.

The college has a transparent mechanism for timely redressal of students' grievances in any kind of complaint. Guidelines set by statutory Bodies are implemented by the College. The College has developed a grievance submission mechanism of its own. Requisite information regarding administration, admission, form fill-up, programme outcome and amenities are provided in the college website. Noticeboards are hung in prominent places for vital information.

The College also provides different Certificate Courses such as Beautician and Doll Making. The College has also recently started career oriented certificate courses such as Spoken English, Functional English, Performing Arts in Dance & Music, Beautician, Tally Basic Computer Course, Yoga under Dibrugarh University which can lead the students for self-employment and quality enhancement. The College also organizes Career Counseling, Personality Development Programmes in collaboration with different outside agencies from time to time.

Many students have qualified in various competitive examinations and many are enrolled for further studies. Students' progression and placement records are maintained by the departments. The college also felicitates the students with certificates and medals for achieving good results in academics, sports and other extra-curricular activities.

Governance, Leadership and Management

Nandalal Borgohain City College endeavors for development of human resources with the values, art and culture of the society. To achieve this goal, the institution distributes the responsibilities to the Head of the Departments and to various committees involving teaching, non-teaching staff and student representatives. The institution follows the rules and guidelines of the affiliating university, UGC, Directorate of Higher Education, Govt of Assam for employment, admission, utilization of funds, maintaining discipline and overall management.

Governing Body (GB) is the apex body of the college that plans policies with the vision and mission of the college. The GB is constituted as per the guidelines of DHE of Assam and Dibrugarh University. The Principal is the chief executive who is responsible for smooth running and management and execution of various policies and programmes implemented with the help of IQAC and different committees. Different statutory bodies like Grievance Redressal Cell, Internal Complaint Committee and different committees/cells like examination committee, anti-ragging committee etc. are constituted and responsibilities are decentralized for a participatory governance of the college.

The college has a vibrant IQAC aware of its responsibilities toward quality related matters of the college. It plays a vital role in the quality improvement of the college. The IQAC has organized quality related programmes for the quality improvement of the teachers and students. It prepares AQAR, Annual DU Report and other related reports time to time.

The College follows the e-governance procedure in the admission process made by the Dibrugarh University. The college has also adopted certain career development measures for the teaching and non-teaching staff. The teachers are regularly encouraged to attend Faculty Development Programmes and participate in Seminars, Workshops and Short-Term Courses etc.

The college has welfare schemes for teaching and non-teaching staff named, 'NandalalBorgohain City College Thrift and Credit Cooperative Society Limited.' It provides loans for different purposes to the members.

A designated C.A. firm has assigned the responsibility for the internal auditing of the college. State Government Audit has also been recently done in 2022. Green audit and Energy Audit have been conducted in the campus recently.

Institutional Values and Best Practices

Nandalal Borgohain City College is committed to perform social responsibilities as a higher educational institution. The college is responsive to community development initiatives, social awareness, imparting knowledge and skill to the students as well as to the society. The College takes initiative for promoting tolerance and harmony among students, employees and local people. The College gives priority to sensitizing students and employees about the cultural, regional linguistic diversities and sensitizes them to the constitutional obligation. The College organizes various programmes for the uplift and empowerment of women. The College has been initiating to organize some programmes to create a healthy atmosphere of gender sensitization in the society. The College provides professional course like beautician. As a social responsibility, the College has adopted a village and has taken the responsibility of all round development of the village. The College gives relief to flood effected people, give donation to Orphanage and arrange free health check-up camp and counselling programme, blood donation camp, One Day Salary Contribution to CM Relief Fund during Flood and COVID-19 pandemic etc. The College has been taking initiatives to promote green and clean campus in the College as well as nearby areas. These are like- awareness programme on World Environment Day, cleanliness programme, planting of saplings etc. The college has also organized some special programmes to promote cultural unity, skill and intellectual development and socio-economic development. Such as celebration of College Week, College Foundation Day, observation of Mother Tongue Day, Rabha Divas, Shilpi Divas, Anniversaries of Dr. Bhupen Hazarika, speech competition, job oriented programme, Award to the Best Graduate student from the college and carrier counselling etc. The college also celebrates different commemorative days, like-Republic Day, International Women's Day, Independence Day, Gandhi Jayanti, NSS Day, Teachers' Day, Human Rights Day etc. to promote cultural, regional, linguistic, communal and socio-economic tolerance and harmony. The college endeavours to actualize the imperative of Truth and Reconciliation and meaningfully integrate Indigenous ways of knowing, being, doing and valuing. It's our goal to promote deep learning through open educational resources, redefining classrooms by removing walls and borders to enable unparalleled learning for all.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	NANDALAL BORGOHAIN CITY COLLEGE
Address	Nirmali Gaon Near T.V. Centre P.O.- C.R. Building Dibrugarh Assam-786003
City	Dibrugarh
State	Assam
Pin	786003
Website	https://nlbcitycollege.org.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sanjeevanand a Borgohain	0373-2375141	9435032783	-	nlbcity@gmail.com
IQAC / CIQA coordinator	Nirajan Borah	-	9435032685	-	borah.nirajan@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Dibrugarh University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	21-12-2013	View Document
12B of UGC	18-01-2017	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Nirmali Gaon Near T.V. Centre P.O.- C.R. Building Dibrugarh Assam-786003	Semi-urban	1.573553	5271.132

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Anthropology	36	Higher Secondary	English,Assamese	40	17
UG	BA,Assamese	36	Higher Secondary	Assamese	50	36
UG	BA,Economics	36	Higher Secondary	English,Assamese	40	31
UG	BA,Education	36	Higher Secondary	English,Assamese	60	56
UG	BA,Political Science	36	Higher Secondary	English,Assamese	50	43
UG	BA,Sociology	36	Higher Secondary	English,Assamese	60	52
UG	BA,General	36	Higher Secondary	English,Assamese	12	11
UG	BA,General	36	Higher Secondary	English,Assamese	20	7
UG	BA,General	36	Higher Secondary	English,Assamese	8	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				19			
Recruited	0	0	0	0	0	0	0	0	6	10	0	16
Yet to Recruit	0				0				3			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				7			
Recruited	0	0	0	0	0	0	0	0	5	2	0	7
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	2	2	0	4
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				16
Recruited	12	4	0	16
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	6	0	6
M.Phil.	0	0	0	0	0	0	2	7	0	9
PG	0	0	0	0	0	0	6	2	0	8
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	5	2	0	7
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	274	2	0	0	276
	Female	321	2	0	0	323
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	16	22	10	13
	Female	11	17	14	12
	Others	0	0	0	0
ST	Male	66	54	48	51
	Female	54	47	58	62
	Others	0	0	0	0
OBC	Male	102	132	116	80
	Female	119	125	98	89
	Others	0	0	0	0
General	Male	20	6	11	8
	Female	17	13	10	10
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		405	416	365	325

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<ul style="list-style-type: none"> The institution has an attempt to increase multidisciplinary & interdisciplinary programmes through the departments of Arts with the departments of Science and Commerce of other linkage
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	<p>institutions. • To enhance teacher and student exchange programmes with other institutions. • Career related interdisciplinary programmes will be organised. • Extension activities will be organised by different departments and cells. • Awareness camps and Workshops will be organised with ITI & Career Counselling Cell. • The college has been trying to adhere to the National Education Policy, 2020 by providing opportunity to choose subjects of preference by the students as per the Choice Based Credit System.</p>
2. Academic bank of credits (ABC):	<p>ABC has already been introduced as per the guidelines of affiliating university. The Institution has already been registered. The college will initiate the efforts for collaboration and internalization of education as per the guidelines of Dibrugarh University.</p>
3. Skill development:	<ul style="list-style-type: none"> • More skill based (education) courses will be introduced under ITI and Computer Education Centre. • Skill based programmes under ODL will also be introduced. • Drama workshops and training of religious values will be enhanced through Sattriya culture, Bhauna (religious drama), motivational talks, yoga and meditation camps etc. • Motivational talks, yoga and meditation programs will be enhanced. • The College undertakes initiatives to organise workshops, seminars, field study and industry visit for skill development of the students.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<ul style="list-style-type: none"> • The institution has a plan to organise faculty development programme to encourage bilingual teaching • Spoken English programmes will be organised not only for the students but for the faculties. • The college offers add on courses for career enhancement as well as for all round development of the students. • To preserve and promote the Indian Arts, Culture, Languages, Traditions etc. • The College maintains a museum in the Department of Anthropology. • Some manuscripts have been preserved in the Rare Book Section of the College Library.
5. Focus on Outcome based education (OBE):	<ul style="list-style-type: none"> • Faculty development programmes are organized on ICT from time to time to enhance Outcome Based Education. • Education is provided on the basis of feedback on teaching & course outcome. • More emphasis will be given on curriculum of OBE after

	<p>implementation of NEP 2020. • Teaching in blended mode. • Workshop, discussion & seminar organised by the college to enhance the capabilities of both teacher as well as students. • Five add on courses have been introduced by the college to fulfil the aim of OBE. • Short term OBE programmes will be introduced.</p>
6. Distance education/online education:	<p>• The college offers distance and open learning opportunities for the students for continuing education • KKHSOU offers UG and PG programmes • Open Schooling facility is also available in the institution. • The Library of the college has N-List and e-learning facilities. • Few other courses including Journalism and MSW have been introduced under KKHSOU.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Though Electoral Literacy Club has not been set up in the college yet, but the college has been conducting programmes for electoral literacy from time to time.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The faculty members of the college in association with District Election office has been organizing programmes about electoral literacy.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	New voter registration awareness programme was organized before the general election to register new voters in the Voters' Roll and VVPAT awareness programme was organized in the college to spread aware about the verification of votes casted on EVM. A hands on training was organized on the use of VVPAT.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Voters' Awareness Programme is organised regularly before the college Students' Union Election. The Resource Persons discuss and point out all the rights and duties of a voter and formalities of election Code of Conduct for Voters and for the Candidates.

<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The faculty members of the college suggest who are yet to be enrolled in the Electoral Roll to go to the concerned BLO for enrolment in the Electoral Roll and suggest and guide students to register themselves through National Voters Service Portal. The ECI NVSP has been linked with the college website for students so that they can register in electoral Roll easily.</p>
--	--

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
764	841	900	1008	944
File Description		Document		
Upload Supporting Document		View Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 28

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	26

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
66.52	60.90	126.78	123.61	84.97

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Nandalal Borgohain City College offers three years BA programme which is designed by Dibrugarh University. Recently a few Add On courses are introduced by the institution and syllabus were designed by respective faculties and departments.

Prospectus:-All the relevant information regarding curriculum is documented and highlighted in the College Prospectus.

Academic Calendar: Academic Calendar is a planned document to achieve the academic goal for each academic year. It is prepared by Academic Committee based on the Academic Calendar which is developed by Dibrugarh University. Academic Calendar provides information about the working days, dates related to sessional examinations, college events, holidays, semester breaks and vacations.

Class Routine: For smoothly conducting classes the Academic Committee prepares the College Class Routine. The allotment and distribution of classes among the teachers /faculties is done by the respective departments of the college. The class routine is displayed in College Notice Board as well as in Departmental Notice Boards. Tutorial and remedial classes are also allotted for effective implementation of curriculum

All the head of the departments ensures the completion of the syllabus in time through a documented process i.e. Teachers' Academic Diary.

A warm-up session is conducted for the students before the commencement of the classes on syllabus and CBCS.

For continuous internal assessment, the institution follows norms & guidelines of semester regulation of Dibrugarh University. Evaluation system consists of two parts i.e. internal assessment of 20 marks & end semester examination of 80 marks.

Internal assessments are carried out by the respective departments on the basis of sessional Exam, seminar, group discussion, practical classes (Anthropology & Education), and attendance of the students.

End- semester examinations are carried out according to the examination routine prepared by the affiliating university.

The College has conducted online classes and examinations through Google Meet ,Whatsapp, Google Classroom, Edmodo, conference call etc. during Covid-19 pandemic.

Feedback is collected from various stakeholders at the end of the sessions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Being an affiliated college, Nandalal Borgohain City college pursues and implement the curriculum of Dibrugarh University and tries to address crosscutting issues like professional ethics, gender, Human values and Environment etc.

These issues are theoretically highlighted in different papers, unit and syllabus of BA program. Courses under Anthropology, Assamese, Economics, Education, Political Science , Sociology , History, Philosophy, English deals with issues like Democracy, Decentralization, Governance, Equality, Justice, Freedom, Feminism , Environment, Human Rights, Natural Resources, Tribal development etc.

IQAC of the college and Women's Cell of the college as well as ACTA unit of the college organizes popular talks, workshops and seminars from time to time. The Wall Magazine of Women's Cell “*Chetana*” has been published since last couple of years. It aims to address the issues of women. The Cell also publishes research based multidisciplinary ISBN book “MAHASHWETA” on women’s related issues and gender sensitivity.

In addition to the above, Republic day, Saraswati Puja, International Womens’ Day World Environment Day, Girls' Child Day, Yoga Day, Independence Day, NCC Day etc. are celebrated by the different cells and wings of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 5.63

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 43

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.53

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
346	325	365	416	405

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
450	450	450	450	450

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 72.51

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
167	125	149	172	152

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
211	211	211	211	211

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 27.29

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

- Nandalal Borgohain City College ensures the use of student centric methods within and outside the classroom engaging experiential, participatory and problem solving methodologies so that teaching-learning process becomes more effective and meaningful.
- Two departments of the college i.e. Anthropology and Education with their laboratories and practical classrooms fosters experiential learning.
- Some of the departments carry out project works and field studies as an academic exercises. These are helpful for experiential learning of the students.
- Most of the departments organizes seminars, group discussions, and field studies to meet the needs of participatory learning of students.
- College magazine and departmental wall magazines provide ample scope for nourishment of creative writing skills of the students as a participatory learning.
- Along with curricular activities our institution encourages the students to organize field studies, Yoga and Meditation programs, Environmental Awareness programs etc.
- Moreover, including conventional methods of teaching learning process most of the teacher are accustomed with ICT tools i.e. use of Smart Board, Google Meet, Google Classroom, EDMODO etc specially during covid-19 pandemic. College has organized international, national, state level webinars to enhance ICT enabled teaching and learning mechanisms. Online Essay writing Competitions, Singing, Recitation and Speech competitions were also organized by the various cells as well as departments of the college..

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	28	26

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 50

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	13

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

- The College has followed and adhered continuous and comprehensive evaluation system as per the fundamental norms of the affiliating university. Evaluation process consists of internal and end-semester examinations. For internal assessment every department ensures and conducts two Sessional Examinations, Home Assignments, Group Discussions, Seminars, attendance of students etc. which contains 20 marks for each individual student. The marks of these internal examinations are displayed in the Departmental Notice Boards for the information of students. Moreover, the checked answer scripts are distributed among the students in their respective classes so that they can understand about their learning problems.

- Regarding grievances related to sessional examinations, all the concerned departments are supportive to the needs and aspiration of the students. Another effort made by the departments is that the unsuccessful and absentee students are also allowed to re-appear in their respective sessional examination on valid reason.
- The students of Anthropology and Education Departments are also evaluated on the basis of their field studies, practical, projects works by the external evaluators in presence of internal evaluators by checking and taking viva-voce on those works.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- Nandalal Borgohain City College has made sincere efforts to share the Program Outcomes and Course Outcomes in the college website so that learners can get a brief idea on the curriculum designed by the affiliating University.
- Our college offers three years B.A. programme with semester system by following CBCS. Under these programmes, our institution provides Honours courses in six subjects & Non-Honours course in three subjects.
- As an affiliated college of Dibrugarh University, our institution upholds the B.A. programme as designed by the University.
- In this regard, program outcomes and course outcomes are traced out by the Principal, Vice-Principal with the help of the Head(s) of departments and IQAC of the college.
- It is mentionable that the college takes feedback from the students regarding the Programmes & courses offered by our institution.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

- A group of three or four faculty members are assigned to evaluate each Course Outcome on a continual basis and their recommendations are used to make teaching- learning process more effective.
- A set of assessment tools have been developed and are being used to evaluate programme objectives and course outcomes. The assessment tools include Survey Questionnaire, internal examination results, group discussion/Seminar etc. On the other hand, the end semester evaluations are done as per the instructions and schedule framed by the affiliating university.
- For each subject in the curriculum, the Course Objectives are defined and are being evaluated by the faculty members on a regular basis to ensure that the programme outcomes are being fulfilled.

Another way of assessment on programmes & course outcome can be made in two ways:

1. The students admitted to higher institution for further studies.
2. Number of students are getting employed in different jobs every year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 83.82

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
161	236	258	243	195

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
207	239	278	301	279

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Nandalal Borgohain City College has created an Eco system for innovations and takes initiatives for the creation and transfer of knowledge by taking initiatives by the Research Cell, Career Counseling Cell, Publication cell, Eco Club and Community Cell.

RESEARCH CELL:

The College has a Research Cell for developing scientific enquiry and innovative practices. The Cell initiates the activities such as

- Field work, discussions, talks on the relevant issues of the time.
- Encourages the faculties as well as the students to do research activities.

- Encourages the teachers to attend seminars, workshops etc.
- Faculties are encouraged to write research papers and they published in different national and International Journals and also in the indexed and UGC approved journals.
- Gives importance on publishing books on research and other creative works

PUBLICATION CELL

The College has its own publication cell, namely Nandalal Borgohain City College Publication. **Nandalal Borgohain City College , Publication.**

Under this publication cell, a number of books have been published. The College publication unit has published research based multi-disciplinary peer reviewed books, MAHASWETA, ABALOKAN, Use of scientific terminology for higher Education. The College creates an environment so that the faculty members of the college engage themselves in publishing research based academic and creative writings.

ONLINE WORKSHOPS SEMINARs FDPs:

The College creates an environment to attend seminars, workshops etc. and organizes a number of national Internal Workshops , FDps etc.

ONLINE TEACHING: The faculties of the college started innovative online teaching through Whsaap., Google meet Google Classroom, Edmodo, Zoom App etc.

ONLINE COMPETITIONS: The College also organized all Assam Inter college online and offline essay writing, poem writing, singing competitions etc. during Covid Pandemic period.

ICT Use: The Faculties of the college started the innovative practice of knowledge sharing through the use of Projector, Internet, digital Board .

FIELD WORKS: The Department of Anthropology and the Department of Education of the College has ample scope for field works to enhance the research experience among the students. Along with the departments other departments Economics, Sociology and Community Cell

QUIZ CLUB The College has a Quiz Club which gives the opportunity to think and upgrade new knowledge of the students and current affairs .Best graduates are awarded on the Nandalal Borgohain Memorial Day program.

ECO CLUB: The Eco Club Of the College Started maintaining greenery and organic farming in the college.

SCIENTIFIC NAMING: The community Cell And NSS and Alumni Association take initiative in Scientific naming of the plants and plantimng Medicinal plants in the college as well as the adopted village.

AWARENESS PROGRAMME: The College Takes initiatie to organize awareness programme on Innovative issues like, Human Rights, Child Traffeking, Scientific Tamperament etc.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 27

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	11	4	7	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards**3.3.1**

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.21

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	5	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 2.46

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	14	22	14	14

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Nandalal Borgohain City College regularly conducts various programs in the nearby villages every year to raise awareness of social responsibility among the students. The college has active NSS and NCC units. In addition to these the college has Community Cell, Women's Cell, Research Cell, Student's Union, Red Ribbon Club, Eco Club. Such cells, clubs, unions have contributed significantly to the community development works. The College has been encouraging students to engage in these activities to become experienced with social issues. Many extension activities have been carried out through these cells, bodies, units etc. in the neighbourhood communities. The college organizes tree plantation, cleanliness drives, awareness programme, blood donation

programme, health camps in the neighbouring areas and the adopted villages of the college. The college observes and celebrates different significant days of state, national, international importance like – Independence day, Gandhi Jayanti, Human Rights Day, International Womens' Day, World Environment Day, etc. to sensitize the students and neighbourhood community on different social issues. The College has organised seminars, workshops, discussions, talks by guest lectures, webinars on themes related to women and children, gender equality, environment, health, pollution etc. The College regularly conducts competitions among students to promote their extra-curricular activities.

Major Extension Activities of the College are:

- **NSS Special Camps.**
- **Regular Cleaning programme.**
- **Tree Plantation in neighbouring areas and adopted villages.**
- **Awareness programmes on water, AIDS, health & hygiene.**
- **Awareness programmes on Plastic pollution, Air pollution & Polythene free programme.**
- **Distribution of items like saplings, dustbin, filter, mask etc.**
- **Inviting students from neighbourhood schools to visit College & experience other facilities of the college.**
- **Compulsory plantation programme for the students in the World Environment Day & on special days like NCC Day, Women's Day.**
- **Outreach programmes in schools like Art & Essay Competitions.**
- **Celebration of Yoga Day, World Environment Day, Aids Day, NCC Day, International Women's Day etc.**
- **Competitions like Quiz, Art, Music, Dance, Essay writing are held among the students from time to time.**
- **Training programmes on livelihood opportunities.**
- **Workshop and Programmes to eliminate superstitions and ill practices.**
- **Human Rights and Gender Equality Awareness programme with the help of Women Cell, NSS etc.**
- **Health Care activities – Free Eye check up camp, periodically health check up by medical cell.**
- **Blood donation camps by NSS & NCC.**

- **Street Play & Bhaona on social issues and moral values.**
- **Book fairs are held occasionally within the college premises.**
- **Covid awareness, testing , vaccination and vaccination centre.**
- **Awareness on eye donation, motivational speech by doctors and psychologists.**
- **Publication of articles, books, wall magazines, periodicals on social issues.**
- **Survey and field works in villages by the students and the faculty.**
- **Maintenance of medicinal plant and nursery by the Eco Club of the college.**
- **Online discussions, webinars (National, International and Regional) .**

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Bir Chilarai Award for Best NCC Cadet was awarded by Sports and Youth Welfare Department, Government of Assam in 2017-2018 to Sultana Begum for Senior Wing Girls Cadet.

Bir Chilarai Award for Best NCC Cadet was awarded by Sports and Youth Welfare Department, Government of Assam in 2017-2018 to Torun Jyoti Sonowal for Senior Division Boy's Cadet.

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 7

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	1	5

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 2

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college always aware to maintain an eco-friendly environment in the college enhances the quality of teaching learning process. The College therefore give importance on maintaining a smooth academic atmosphere by providing sufficient infrastructure facility. The college has a campus area of 1.573553 acres and built-up area of 5271.132 sq.mtrs. The college has infrastructural facilities of adequate classrooms, teaching equipments, practical laboratories, computing equipments including Principals' Room Vice principals' room Office room staff rooms, Examination confidential room separate departmental rooms, Classroom- 31 (including 6 nos of ICT enables classroom) Departmental and Central Library with adequate reading facility, Conference/Seminar Halls, Computer Lab-I Anthropology Lab cum Museum Department Rooms-09 Conference hall- I Centre of Distance Education Mini Conference Hall Central Librarv Volley ball court Outdoor badminton court Indoor Stadium (Badminton Court) Auditorium Teachers Common Room Parking (Students). CCTV Surveillance, Solar lights, Wi-Fi facility is available in the IQAC room in the college. There are two computers in the library which have **Airtel Xstream Fiber** internet connection. In addition to the main Library, each department has its own departmental library, which mainly consists of text books, reference books and is used by the students of the departments.

- **Classrooms-** 31 (including 2 ICT enables classroom) . All the rooms are fitted with blackboard, green boards and two rooms are fitted with smart boards. The Small classrooms can accommodate approximately about 40 to 80 students and big classrooms can accommodate approximately about 100 to 200 students.
- Whole college campus along with the classrooms is under CCTV Surveillance. The College campus is also installed with four numbers of Solar lights.
- The College has big auditoriums, one digital class room for one **ICT conference** room conducting seminars and workshops etc.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 35.04

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
25.05	21.19	44.10	53.93	17.91

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Nandalal Borgohain City College has a Central Library and nine departmental libraries. The Central Library is partially automated with KOHA 2.0 ILMS and Barcode technology.

- The Library has a total text of 9430 books, 374 reference books, 6337 e-journals, 2 news papers and a monthly magazine.
- The Library has a reading room with 60 seating capacity. There is a separate reading area for the faculty members.
- Donor room, a separate room for the Principal, a rare book section and a research section and also a separate area for the books of Distance Education.
- The Library is open from 10 A.M. to 4 P.M. in all working days. Degree students can borrow 2 books for 14 days and faculty members can borrow 4 books for 20 days.
- There is a **Library Advisory Committee** for library management. The library purchases new books as per the requisition given by the faculty members and students. Library orientation programme is carried out for new students in which details about the library collection, services,

timing and doubts of students if any are cleared

- **ILMS in the Library:** Nandalal Borgohain City College Central Library used SOUL 2.0 ILMS till 2019 and switched to KOHA 2.0 ILMS from 22/5/2019 to till now and has barcode technology.
- **Barcode attendance:** Barcode based attendance system for both students and faculty members/staffs.
- **Book browsing:** The holding of the Library can be canceled by using OPAC.
- **Wi-Fi based Library:** Library user can use the Wi-Fi services in the reading hall in the library.
- **Membership of E-contents:** The library is a member of the NLIST . The user can access 199500+ E books and 6000+ E journal available in the NLIST database.
- **The Library print library** card for the stakeholders of the Nandalal Borgohain City College central Library web portal. Reprographic facility is also available for the library users. The college Library is under CCTV surveillance. The college also has a well stocked and well equipped library with spacious & well ventilated reading room. There are two computers in the library which have Airtel Xstream Fiber internet connection. In addition to the main Library, each department has its own departmental library, which mainly consists of text books, reference books and is used by the students of the departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has established mechanism for upgrading and deploying information technology infrastructure. Creation of smart class-room, online-admission . 14 nos of computer installed and renewed time to time.

The college has newly built a Library which is partially automated in the year 2022 with the financial assistance received from state Government.

The Library used SOUL 2.0 ILMS till 2019 and switched to KOHA 2.0 ILMS from 22/5/2019 to till now and has barcode technology. Barcode based attendance system for both students and staffs. The library users can use the Wi-Fi service in the reading hall in the library. Institutional Digital Repository N-LIST

e-resource software programme, introduced and renewed time to time.

One digital classroom has been created in the year 2018 to facilitate teachers and students with modern day teaching learning experiences. College website has been updated in 2022 to accommodate more dynamism to meet the requirements of NAAC, DHE and government of assam. Online form and college prospectus, important notification, event etc. are made available in the website.

IT system were upgraded to facility online Admission and the process of from fill-up for semester examination of Dibrugarh University.

The college has created limited facilities to staffs of the college with Wi-Fi, IQAC room, Library, office and computer centre were covered with Wi-Fi. Teachers' used personal mobile internet facilities to search and share online resources with the students.

The departments also make use of Whatsapp, Google classroom, Zoom, Edmodo, Google meet etc. for lecture note sharing and online classes if needed.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 54.57

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 14

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 43.18

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic

support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
27.23	27.52	58.73	36.35	50.00

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 25.89

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
166	68	814	0	106

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 46.43

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	3	4	3	2

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1	5	5	8	9

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 6.67

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	0	0

File Description**Document**

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	3	3	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**5.4 Alumni Engagement****5.4.1**

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Nandalal Borgohain City College Alumni Association was formed on 11th May, 2016 and got itself registered with Registration No. RS/DIB/255/F/22 of 2019-2020 with 350 members

The Alumni Association of the College has been contributing significantly to develop the institution through financial as well as extension and other activities of the College.

- The Alumni Association of the College organizes awareness programmes on issues like Environmental Awareness, Road safety, Blood donation camps, Literacy camp, Flood relief camp..
- The alumni members actively participate in every event, occasion and celebration organized by the college. They are always ready to render thier help in every possible way, be it an Outreach Programme, Community Work, activities of Eco Club, Foundation Day celebration of the College, Fresher’s social, Saraswati Puja etc.
- The Association has donated dustbins and flower pots from time to time to the college.
- The Association has also donated books, almirah, Japi etc. to the college.
- The Association participated in the Plantations and Cleaning Programme organized by the Eco-Club, Community Cell and NSS of the College.
- The Alumni cadets of NCC have taken part in all the extension activities of the College. They also participate in organizing NCC Day with great initiative.
- A number of Alumni of the College has earned national and international recognition in the field of sports.
- A number of Alumni are engaged as journalists in news channels and as Executive Editor of newspapers.
- A few the Alumni of the college are engaged as advocates. Number of alumni are engaged in different schools and other educational institutions.
- A number of alumni have engaged themselves in different areas like gardening, farming, agriculture, shopping marts etc.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Nandalal Borgohain City College is a newly provincialized college, provincialized in 2013 under Assam Venture Educational Institution Act 2011. Since then the college has been governed as per the Government of Assam's rules and regulations.

Vision:

To enhance a quality academic environment by developing innovative, skill-based teaching, affordable learning, to enrich the social responsibilities and values.

Mission:

- To offer Educational Opportunities for all.
- To create a platform for all-round development of the students as well as the teachers.
- To promote Higher Educational Opportunities.
- To offer Technical and Vocational Courses.
- To bring education to the doorsteps of the learners of all sections of the society.
- To develop social values that help for becoming responsible citizenship.
- To maintain a gender friendly environment.

The college follows the system of participative management. All the stakeholders of the college participate actively with a view to running the administration of the college smoothly. The Governing Body of the college is the apex body and the principal is the secretary of this body. The President of this management body is approved by the Directorate of Higher Education. The Principal plays an important role in the implementation of the perspective plans and institutional policies of the institution. The HODs, Convenors of various cells/committees under IQAC participate in decision making of the institution. The Examination Committee decides the dates of in- semester examinations and conducting the university's End-Semester examinations. The HoDs of the departments take responsibilities to manage the functioning of their departments. They organize workshop, seminars, and group discussions and assign projects and other textual tasks to the students. Teachers' participation in Students' Union election, Interdepartmental talk programme, Governing Body meetings, organizing book fair and exhibitions, organizing Faculty Development Programme that can assist in achieving the mission of the college. The college has a Grievance Redressal Cell to settle the problems of the students. Apart from this there is an Anti-Ragging Committee to handle matters arising from ragging. Fortunately, we have till now no such cases in our College. The IQAC of Nandalal Borgohain City College is another important functioning body. It is concerned with quality management of the college. It has several cells and committees to perform diverse duties related to the interest of the college. The College has some

committees like, Admission committee, Teachers Unit, Womens' Cell, Students' Union, Examination Committee, Internal Complaint committee which play important role in their respective areas. The office staffs of this college always play an important role in the administrative works. For innovative and healthy practices, digital system has also been introduced in the college. For developing research skill of the teachers as well as the students, resource persons are invited to the college. Teachers' unit and students' union of the college also have taken important part in the policy making and implementation processes. All the decisions regarding classes, sessional examinations are taken by the Examination Committee in accordance with the Academic Calendar. The HODs execute plans and programmes of departmental workshops, seminars, group discussions and so forth.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Nandalal Borgohain City College has a set of defined administrative policies and procedures. It follows the guidelines of DHE, Assam and Dibrugarh University in academic matters and abides by the rules and regulations of UGC. Being newly provincialized, the College has to execute some specific policies with a view to meeting its problems. The Governing Body is the apex administrative body of the college. The President of the Governing body plays an important role in the administrative management of the institution. His post is approved by DHE of Assam. The Principal is the Secretary of the institution's Governing Body. Both the teaching and non-teaching staff members have to work under his supervision. Before taking important decisions regarding academic aspects the Principal hold meetings to discuss with teaching staff. Issues like service rules procedures, promotional policies are handled as per the regulations of DHE and Dibrugarh University. The college has a Grievance Redressal Cell to settle the problems of the students. Apart from this there is an Anti-Ragging Committee to handle matters arising from ragging. Fortunately, we have till now no such cases in the campus. The IQAC of Nandalal Borgohain City College is another important functioning body. It is concerned with quality management of the college. It has several Cells and Committees to perform diverse duties related to the interest of the college. The College has some committees like,- Admission Committee, Examination Committee, Teachers' Unit, Womens' cell, Students' Union, Grievance Redressal Cell, Internal Complaint Committee which play important role in their respective areas. Two senior teachers are also the members in the Governing Body. The office staffs of this college always play an important role in the administrative works. For innovative and healthy practices, digital system has also been introduced in the

college. The college underwent an academic audit recently. For developing research skill of the teachers as well as the students, resource persons are invited to the college. Teachers' unit and students' union of the college also have taken important part in the policy making and implementation processes. The HODs execute plans and programmes of departmental workshops, seminars, group discussions and so forth. The college also has prepared the Perspective Plan for years 2021-2025 on the basis of NAAC's seven criterion.

File Description	Document
Upload Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Nandalal Borgohain City College provides effective welfare measures for both teaching and non-teaching staff. These can be stated in the following heads –

- Free health check -up facilities: The College organizes free health check-up camp for its staff members as well as for the students. The health workers of Nirmali Gaon Health Centre visit the institution and take up general health check-ups.
- National Pension System: According to the Govt. rules under NPS system, the deduction is made from the basic salary of the employees. This fund helps the employees in the hour of need. The employees can withdraw 25% of the total deposit.
- Thrift and Credit Cooperative Society: Nandalal Borgohain City College has a Thrift and Credit

Society. It was formed in the year 2017. A special committee consisting of President, Secretary and other respective members conduct this society. The chief aim of the society is to assist the faculty members in the time of need.

- Maternity Leave: The 26 weeks leave is applicable with full pay for all female teachers.
- Paternity Leave: In case of male teachers 15 days paternity leave is applicable.
- CCL: Child Care Leave is provided as per Government rule to all permanent female married employees of the college.
- Special leave: Special leave is granted to the employees in case of death of their parents, spouse etc.
- Academic Leave: The principal of the college grants academic leave when the faculty members intend to participate in Seminar, Workshop, and FDP for developing their academic and professional skills.
- Duty Leave: When the teachers and the other staff members have to remain absent in college for office work or other college related works, their leaves are granted.
- Career Oriented Support: The authority of the institution provides opportunity to the teaching staff for undertaking research activities. The college authority with the help of IQAC set up DPC at the time of promotion of the teachers.
- Intellectual Development: There is a well- equipped library in our college where the students as well as the teachers get opportunities to enhance their intellectual qualities.
- Teachers' Common Room: The College has a well- organized common room for the teaching staff. Common room is attached with two washrooms separated for male and female faculty members.

Performance Based Appraisal System:

- The performance appraisal system for teaching staff at Nandalal Borgohain City College is governed by UGC guidelines under Career Advancement Scheme (CAS). The IQAC Co-ordinator collects year wise academic as well as corporate life reports from teaching and non-teaching staff in a specific format. At the time of promotion of teachers, the Performance Based Appraisal Scheme (PBAS) preforma is submitted by the faculties in Departmental Promotion Committee (DPC) meeting after proper scrutiny by the Principal and IQAC Co-ordinator and recommend the same for promotion.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 1.45**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	1

File Description**Document**

Institutional data in the prescribed format

[View Document](#)

Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.

[View Document](#)**6.3.3**

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 30.43**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	9	19	6	4

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The College mobilizes funds from both internal and external resources. The major internal resource mobilization of the college is from the fees received from the students in the form of admission, examination fees etc. The college has also earned some external resources in the form of State Government grants. The College has adopted strategies for resource mobilization. In this respect discussions take place in G.B meeting, IQAC meeting, Staff meeting and Alumni meeting.

Generally, funds are collected in the following ways:

- Students' fee: The fees received from the students in the form of admission fees, examination fees etc. has remained a major source of resource mobilization. Of course, with the introduction of Fee Waiver scheme by government providing free admission to economically backward students, the admission fees come from the government to the college.
- Govt. Fund: The College also earns some external resources in the form of State Government grants.

Utilization of college resources:

The funds of the college have been utilized in the following heads:

- Staff salary Electricity bill payment and repairing
- Building construction

- Building repairing
- Green campus maintenance
- Arranging meeting, seminar, workshop, webinar, cleanliness programme etc
- Book purchasing
- Printing and computer items
- Sport activity Cultural activity
- Excursions, Functions.

The college follows all inclusive resource mobilization and utilization policy and procedures.

Mobilization and Utilization of Resources:

- The college space is fully utilised through proper planning.
- Girls' Hostel Building was constructed from self-allocating fund.
- College premise is used for holding many state and central level competitive examinations.
- Distance Education Centre as part of its academic extension activities under KKHSOU, DODL-DU and State Open School.
- College Premise is also used for organising meetings of different social and literary organisations.
- Many govt and non-govt agencies organised meetings and training programmes in the college. Election training programmes are conducted by the administration in the college auditorium.
- College Auditorium was used as vaccination centre for COVID-19 for three months.

The college conducts internal audit regularly by a designated CA firm. Statutory audit of all the accounts maintained by the college and is done by a Chartered accountant every year. All financial accounts/matters of the college are audited. The Internal Audit is done regularly by Internal Auditors appointed by the college authority. The External Audit is done by the local auditors appointed by the Government of Assam in 2022.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of Nandalal Borgohain City College was formed in 14/05/2006 with a vision of promoting and monitoring the progress of the all-round development of the college. The IQAC of the college has contributed significantly for the fulfilment of the strategies taken by the institution. The IQAC has covered all aspects of the college and has taken some strategies for the smooth functioning of the various cells. The IQAC plays the role of a guide in every step of the college.

The objectives of the IQAC are:

- Participation in the students and faculty exchange programme.
- Organizing career counselling programmes for the students by inviting resource person from different areas.
- Conducting and reviewing of activities of different cells and committees.
- For functioning of the institutional and departmental MOUs with different educational institutions and organizations, the IQAC has conduct different classes, programmes, in different social issues through the faculty members.
- Emphasis on community development pogramme inside and outside the college at different times and on different issues such as development of human values, health and sanitation, sports, environmental issues ,skills etc. through the NCC,NSS, Womens' Cell, Students' Union etc.

Some major steps taken by the IQAC are as follows:

Institutional Strategies of IQAC:

- Prepares Annual Academic Plan of the Institution.
- Prepares professional Ethics and Code of Conduct of the Institution.
- Prepares Handbook of Institutional Usages and Maintenance Policy.
- Record keeping of the Annual PBAS of the teachers.
- IQAC and the management conduct CAS promotion for the teaching staff.
- Green audit and energy audits are conducted on the campus.
- Feedback Mechanism is done for the stakeholders of the institution i.e. students, alumni, teaching staff.

Formulating Quality Strategies:

Initiatives for Teaching-learning process:

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes. The standard methods of teaching, learning, and evaluation which are proven over the years are being followed.

- Prepare College Academic Calendar in accordance with the academic calendar of Dibrugarh University.
- Instructs all the departments to Prepare academic plan for each Semester.
- Monitors the Routine Committee for Preparation of Class Routine smoothly.
- Maintenance of Teachers' Academic Diary.
- Organises Student Orientation Programme in the eve of each academic Session.
- Prepares A Student Hand Book containing programme outcomes and course outcomes and including almost all the information of the institution.

- Introducing best practices.
- Evaluating curricular and co-curricular activities.
- Monitors the Mentor-Mentee Mechanism with the administrator.
- Establishing MoUs(Memorandum of Understanding) with different colleges,NGOs and Farms.
- Organizing coaching programmes to prepare the students for competitive examinations. The faculty members from different Departments took initiative to organize the programmes.
- Publication of Research Books.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2.Academic and Administrative Audit (AAA) and follow-up action taken
- 3.Collaborative quality initiatives with other institution(s)
- 4.Participation in NIRF and other recognized rankings
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: B. Any 3 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Nandalal Borgohain City College is a co-educational institution which has been taking several initiatives to promote gender equity and gender equality. The College maintains gender neutral policy in its appointment, in fact women empowerment was a prime motto of the College. So, out of the total working members (including teaching and non-teaching staff) almost 50 % were female. Now 45.65% are female and they are highly active. Even the Governing Body President and Vice Principal, President of Teachers Unit are also women. Previous IQAC Coordinators were also female.

The College since its inception was aware of the issues related to gender equality and women empowerment. So, the college takes many steps from time to time. A few of the activities are highlighted herewith:

- **Facilities for functioning on Women Stakeholders (issues):**

The college has different cells for functioning on women issues. The college has a Women Cell, Girls' Hostel, Career Counselling Cell, NCC, NSS, Red Ribbon Club, Music Cell, Cultural Department, Yoga Club, Sahitya Chora, Wall Magazine, College Annual Magazine, Union Body, Add on Courses etc. for all round development of the girls.

- **For the safety and security:**

To maintain safety and security in the college campus, the college provides-

- Separate toilet facility
- CCTV facility
- ICC
- Students' Grievance and Redressal Cell
- Anti Ragging Committee
- Hostel Management Committee
- Provision of Night security guard
- Provision of security guards to monitor entry and exit of the visitors.
- A lady Warden with family in the hostel is appointed keeping in mind the safety and security of the girl students.
- Medical Cell, Dressing room in the Girls' Common Room, folding bed and napkin facility,

attached toilet with Girls' Common Room also facilitated by the college for maintaining healthy, hygienic and secured atmosphere for the girls.

- Seminars, Discussions, Talks, Exhibition Films, Rally, Street Play, Essay Writing, Project preparation etc. are also organised by the College with the help of the Womens' Cell, IQAC and other Cells of the College.
- A Wall Magazine- 'CHETANA' is published every year on 8th March to celebrate Women's Day. The female students as well as the teachers' are encouraged to write on the Wall Magazine.
- A special issue of Women's Cell was also published on women issues i.e. 'MAHASWETA' a bilingual peer-reviewed ISBN research based book which is also a proper platform for enriching women's thought and gender equity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: B. 3 of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives

4. Beyond the campus environmental promotion activities

Response: C. Any 2 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Nandalal Borgohain City College provides access and opportunity to all groups of people irrespective of their social class, caste, gender, ethnicity, region, religion to participate in learning. The college was established with an aim to educate the youths belonging to the Deprived Sections Tea Garden areas of the neighbouring tea gardens and the marginalized girls and boys living in rural areas of Dibrugarh, Dhemaji, Tinsukia districts of Assam and Arunachal Pradesh. It is committed to respect the stakeholders and ensure that tolerance and cultural, regional, linguistic and communal harmony develop among the members of the staff, the students and the local people.

The College tries to provide an inclusive platform for all the students coming from diverse backgrounds to develop their skills and capabilities. The college conducts orientation programme or Induction program every year in the beginning of the session for the freshers. The college administration looks after the well-being of the students, especially those belonging to the backward sections of the society and specially abled (Divyanggan) students. The college is giving free admission to students of poor families and offering scholarships to the deserving students. The students are advised to relate their problems and difficulties to the teachers or mentors or members of different Cells formed to look after the welfare of the students. An Admission Committee is formed before admission into B.A. First semester for counselling at the time of the admission. In the beginning of the session, the college conducts Induction programme for the Freshers. Under the aegis of different Cells, Committees, Students' Union Body, NSS unit, NCC wings programmes are organised that reflect racial, cultural, social and linguistic inclusion. The college celebrates Saraswati Puja, Freshers' Social, Shilpi Divas and anniversaries of Dr Bhupen Hazarika to promote cultural harmony. Songs and dancing competitions are held during college weeks, where students perform songs and dances like Bihu, Jhumur, and Ethnic Dances reflecting their culture. Students are taken on visits to villages, museum, and participated in the North east Conclave where our students and teachers learnt about the culture and traditions of various communities. The college celebrates World Environment Day, World Anthropology Day, Independence

Day, Literary Day, Teacher's Day, Children Day, Women's Day, Gandhi Jayanti, NCC Day, Human Rights Day, Yoga Day, World Mother Tongue Day and conducts programmes on gender equality, sexual harassment, poster competitions on crucial issues - environment, Cancer, blood donation and quiz competitions on AIDS to build a positive social relationship and a sense of belongingness among students. Free health camps are also organised for the benefit of students as well as the villagers.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE: I

Gender Equity:

The objectives are set primarily –

- To create awareness about gender discrimination. To spread the knowledge about equal opportunities available for women in the society.
- To make women aware about the rights and legal issues in order to fulfil the needs of women empowerment.

The context

- Female literacy rate is lower in education in the region. Literacy rate of female in Dibrugarh district 66.69% according to the Census 2011.
- Lack of sufficient higher education opportunities and social independence are major reasons which lead to problems relating to the safety of girls, social discrimination, sexual harassment etc.
- Keeping it in view, the demand of higher educational Institutions of the district, the college tries to every possible opportunity to maintain gender equality in the college.

Practices

To fulfil the objectives, various programmes,- Talks, Discussions and Seminars etc. have been organized from time to time.

Safety and Security:

1. The college has constituted the Disciplinary Committee so as to maintain and provide safety and security to all the stakeholders. All students of the college, particularly the female students are made aware of this committee and are advised to approach it in any case of distress/ anguish.
2. ID cards and college uniform are mandatory to enter the college campus.

3. Parking facility is separated for male and female students.
4. All corridors, classrooms and a few strategic locations come under the surveillance of CCTV cameras.
5. The college has an Anti-Ragging Committee and the ICC Cell to ensure violence and discrimination free environment in the college.
6. The College Girls' Hostel is equipped with full security and power backup.
7. Since the inception of this college is very strict to curb ragging and to promote anti-ragging activities.

Counselling:

1. The college has a student counselling cell. Regular counselling is done to assess the students as and when necessary. Emphasis has been given on psychological counselling by inviting experts, to the female students who reside in the hostel.
2. Number of lecture programmes/ seminars have been organised by the women cell to aware the laws regarding violence against women, women empowerment and gender equity.
3. Women cell of the college in Association with NCC unit conducted occasional Self defence programs for the girl students.
4. During the last five years, various guest lectures have been organised on issues of gender sensitivity in which various invited eminent personalities deliberately give their lectures.
5. World Women's Day is celebrated to carry out various activities to sensitize students every year by showing movies on women issues, HIV, social evils etc.
6. To expand the Gender equity initiative beyond the campus, a 'Women Literacy Programme' has been undertaken in one of the adopted villages.
7. Female teachers are encouraged to carry out more research activities on women issues.

Programmes Organised:

- 'International Girl Child Day' was observed on 11 th Oct, 2017 by Women's Cell,NLB City College at "Prerana Children Home," Dibrugarh. The College has donated some essential material such as Pen, Pencils, books, food, etc.
- "World Environment Day" was celebrated on 5th June, .2018. Women Cell organised an awareness programme related with this occasion. On the 44 th World Environment Day a procession of teacher and students was initiated and the procession covered near by the College areas.
- The Women's Cell published a research based ISBN peer reviewed book entitled – 'MAHASWETA,' which is totally based on women issues. Separate Facility For Boys And Girls:
- The college provides common room for both girls' students and boys' students with separate toilets.

BEST PRACTICE: II

Title: Community Works and Sports Activities:

Objectives:

- To Initiate Community Works for Development and Welfare of the Society
- Create awareness regarding blood donation.
- To ensure safe and sufficient collection of blood.
- To Maintain greenery in the College
- To maintain cleanliness in the college

- To maintain a smooth academic environment.

Blood Donation Camp:

Context:

- Shortage of blood in the blood banks for needy people is a very serious problem in our society.
- The college arranges blood donation camps in association with blood bank of AMC.
- The camps are initiatives of NCC and NSS wing to create awareness among the people and encourage more and more students to donate blood for noble cause.

PRACTICES:

- The NCC and NSS wing of the institution believes in undertaking extension activities to build up community and to help the under-privileged category through educational support, legal awareness camps, blood donation camp programme.
- Cleanliness Activity Awareness Programme: IQAC proposed cleanliness drive in different phases like campus cleaning and beyond campus as a part of the best practice of college in order to create awareness among people.
- Medicinal Plants are planted in the campus and surrounding areas of the college. Cleanliness Drives:
- Regular cleanliness programs are held in collaboration with NSS & NCC volunteers to keep the campus clean as well as to spread awareness among the students.
- The administration tries to make the College campus plastic free and tobacco- free zone.
- Use of mobile by the students is strictly prohibited inside the College campus.
- Adaption of village for holistic development.

Free sports training of football:

The college provides free sports training of football for the students (Men/Women).

- The college produces a good number of national and international players in different events viz., football, boxing, judo, karate, cricket, athletics, wushu etc.
- The College provides opportunities for teaching various sports to the students and also help them to gain knowledge and skills in sports.
- Some students of the college have got the opportunity to participate in National and state cricket and football, Judo, Boxing team. In this way, the college proves itself to be instrumental in promoting rural students into the global world.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The Vision and Mission of Nandalal Borgohain City College are-

To enhance a quality academic environment by developing innovative, skill-based teaching, affordable learning to enrich the social responsibilities and values, to offer Educational opportunities for all and also to offer Technical and Vocational Courses and to create a platform for all-round development of the students as well as the teachers. Keeping this vision and mission in concern the college provides some facilities to cope up with the increasing challenges of time. A few distinctive approaches to meet the challenges are as mentioned here under

ITI OF THE COLLEGE

The college has an ITI institute for offering skill based Vocational and job oriented courses programmes. From The ITI many students earned certificate or degree / Diploma engaged themselves in their respective trades. Newly a few add on courses have also been introduced by the college under Dibrugarh University.

DISTANCE EDUCATION

The College has been giving importance to the continuing education of the adults and housewives etc. Keeping social welfare in view the college started Open / Distance education Under Indira Gandhi National Open University. Presently The College offers Distance Education opportunity through- Krishna Kanta Handiqui State Open University, Directorate of Distance and Open Learning, Dibrugarh University, and Assam State Open School under Assam Higher Secondary Education Council for continuing education by the house wives and working adults. D.El Ed programme was also offered under SCERT.

PUBLICATION CELL

Nandalal Borgohain City College Publication cell: The College has its own Publication cell to enhance research as well as creative writing not only among the teachers but also the students and Alumni under the Publication cell. It has published three (3) research based multi-disciplinary peer reviewed books and other seven (7) books published by Publication cell. The college Publication cell creates an environment so that the faculty members of the college engage themselves research based publication and creative writing. The Publication cell mainly gives importance on research publication encourages creative writing to encourage the writers of the society specially the women writers. Till now few renowned women have also been encourage to publish book on their creative writing under the publication.

SPORT CELL

The college has a sport cell for developing sports talents of the students. The college provides sports training facility of Football , Cricket, Badminton and other outdoor games for the students in the

playground of the linkage Institution Nirmali Girls School and badminton and Volley etc in the college premises also. The college produces a good number of national and international players in different events viz., football, boxing, judo, karate, cricket, athletics, wushu etc. The college takes initiatives in making athletics, indoor and outdoor sports a feature for students of the college. As the evidence of exemplary performance, the achievements of the championship award by the football team of the college in the Dibrugarh University Inter-College tournament for eight (8) consecutive years. It is notable that many students of the college are being able to establish themselves in various government services through sports. A notable number of students of the college are able to engage themselves in various jobs.

NCC OF THE COLLEGE

The college has a very strong NCC Unit starting in 2006 under 10 Assam Bn NCC Dibrugarh. The present strength of the NCC Unit is about 60. It is a great opportunity for the students who join the NCC as there are much scope for jobs for NCC Cadets in the country. The NCC weapons drills, various arms training, firing etc. The NCC Cadets of our college attended many camps like ATC, RDC, NIC, BLC etc. in different parts of India. Two NCC cadets of the college **Sultana Begum & Tarun Jyoti Sonowal** won **Bir Chilarai Award or the highest honor for NCC Cadets of Assam** for the year 2017-2018 from Govt of Assam Sports & Youth Welfare Department. It is mentionable that in the year 2018 four NCC cadets and in the year 2019 one NCC cadet participated in the RDC (Republic Day Camp). The college observes NCC day in the month of November every year.

SAHITYA CHORA AND KABYA KANAN

The college has a literature unit, Sahitya Chora and Kabya Kanan for enhancing creative writing and talent hunts for not only among the students but also for the faculty and other members of society. The Cell organizes talks, discussions and relevant programmes to make the students aware. Both the units jointly organize Workshop on poem recitation, relevant discussion on language and literature activities for development of creative skills of literature.

CULTURAL COMMITTEE

The college has cultural committee for enhancing cultural talent hunts not only among the students but also for the faculty and other members of society. The committee organizes talks, discussions and relevant programmes to make the students aware as well as to develop in the specific fields. The cultural committee composed welcome song of the college lyrics by Dr. Manashi Gogoi Borgohain and by Dr. Anjana Sarmah. The Department also created another song for the women cell Mahasweta lyrics by Dr. Gitimallika Gogoi. The unit organizes Workshops on singing and dancing by the inviting resource persons from time to time. The Cultural committee of the college organizes all the Cultural activities including the silver Jubilee.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college introduced CBCS system in 2019 as per the guidelines of Dibrugarh University.

The college has introduced Add-on Courses for the benefit of students.

The college has six faculty members who are Ph.D. holder and most of the faculties are M.Phil. degree holders.

The college received from the State Government Rs. 99 lakhs and 50 thousand for developing infrastructure in 2015.

The college participated in NIRF in the year 2017-2018.

'Nandanjyoti,' annual magazine of the college Students' Union has been published regularly.

The college publishes the magazine, research books, departmental wall magazines, wall magazines of Women's Cell, NCC. The college has been preserving works of craft and traditional items in a mini museum.

The college has conducted green audit and energy audit.

Students participated in various Inter-College events under Dibrugarh University Sports Board. Many students of the college represented in national level sports competition representing the state and university.

Concluding Remarks :

Nandalal Borgohain City College is located in down town area that abounds with tea plantations and modern urban amenities. The college is the most nearby college to its affiliating university. The college has been taking green initiatives for maintaining a clean, eco-friendly and safe campus. All activities performed in the college are driven towards achieving the mission of nurturing self-reliant students with a strong sense of social responsibility and ethical values. Interaction of students from diverse backgrounds and community engagement at Nandalal Borgohain City College result in the creation of inclusive environment in the college. Due to COVID-19, students' learning was affected during that period. The normal activities of the college, especially preparation of AQAR, SSR for NAAC assessment got delayed. The college has been making efforts to make the dreams of students true by developing itself into a study centre that shall equip youths to face the challenges of life.

Nandalal Borgohain City College is an Arts Stream Collegewhere courses are offered as per CBCS System and Outcome Based Education is given emphasis. The College maintains continuous internal and external evaluation. The college liberally integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and sustainability into the Curriculum. It is attentive to the learning level and progression of the students and conducts remedial classes. The teachers always try to get updated with the ICT tools for teaching.

The Alumni Association of the College has been actively working as an integral part of the institution. The governance of the institution is always in conformity with the vision and mission of the college. It is committed to decentralization in implementing planning and activities. It focuses on strategic plans and execution of the same. The College regularly audits its financial transaction.

The IQAC constantly puts its efforts to develop academic and other environment of the college. Grievances are dealt with sensitivity. The College campus is a Green Campus and is a tobacco free zone. The College has continuously endeavoured to preserve the heritages, culture and values of the region. It focuses on empowerment of women through skill development.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>30</td> <td>30</td> <td>30</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>28</td> <td>28</td> <td>26</td> </tr> </tbody> </table> <p>Remark : as per the documents</p>	2021-22	2020-21	2019-20	2018-19	2017-18	28	30	30	30	28	2021-22	2020-21	2019-20	2018-19	2017-18	28	28	28	28	26
2021-22	2020-21	2019-20	2018-19	2017-18																	
28	30	30	30	28																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
28	28	28	28	26																	
2.4.2	<p>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>13</td> <td>13</td> <td>12</td> <td>11</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>13</td> </tr> </tbody> </table> <p>Remark : as per the documents</p>	2021-22	2020-21	2019-20	2018-19	2017-18	13	13	13	12	11	2021-22	2020-21	2019-20	2018-19	2017-18	14	14	14	14	13
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13	13	13	12	11																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
14	14	14	14	13																	
3.1.1	<p>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	0	0	0	0	2										
2021-22	2020-21	2019-20	2018-19	2017-18																	
0	0	0	0	2																	

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	8	4	5	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
1	5	0	0	0

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	23	23	14	14

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
5	14	22	14	14

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification :

Answer After DVV Verification :2

Remark : As per the data provided only two MoUs are active

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
166	68	900	0	106

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
166	68	814	0	106

Remark : as per the documents

5.1.2 *Following capacity development and skills enhancement activities are organised for improving students' capability*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : as per the documents

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : as per the documents

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	1	7	2	3

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	0	0

Remark : as per the documents

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	4	6	9

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	3	3	1

Remark : as per the documents

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : as per the documents

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**

	<p>4. Green campus initiatives</p> <p>5. Disabled-friendly, barrier free environment</p> <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above Remark : as per the documents</p>
7.1.3	<p>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</p> <p>1. Green audit / Environment audit</p> <p>2. Energy audit</p> <p>3. Clean and green campus initiatives</p> <p>4. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : as per the documents</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count):</p> <p>Answer before DVV Verification : 30 Answer after DVV Verification : 28</p>																				
1.2	<p>Number of teaching staff / full time teachers year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>30</td> <td>30</td> <td>30</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>28</td> <td>28</td> <td>26</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	28	30	30	30	28	2021-22	2020-21	2019-20	2018-19	2017-18	28	28	28	28	26
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